# Almoner’s Report Date

### Relating to Members and families

* Illnesses or other matters or information relating to members, including non-attendance.
* Visits carried out to or contact with members in hospital or ill at home
* *Permission MUST be obtained by the member to relay such information*

### Relating to Partners; Lodge Ladies (Widows), Partners

* Visits or calls to the above - monthly/quarterly/Christmas
* What you have done/assistance given in conjunction with the Lodge
* Letters, flowers, cards
* *Permission MUST be obtained from the Partner concerned to divulge information*

### Provincial Grand Almoner and/or Group Almoner information

* Updates/information from PGA
* General information from/to Group Almoners, Wellbeing Lead, Bereavement Lead, Elderly Lead, Visiting Volunteers
* Upcoming events in the Province

### MCF Updates and Information

* Any current, ongoing, new information from MCF - [www.mcf.org.uk](http://www.mcf.org.uk) - or their Area Support Team representative, via Group Almoner
* Reiterate MCF role and how it can help and support various matters of welfare; e.g. medical, mobility equipment, financial.
* Enquiries are dealt with **confidentially**; contact the Almoner, Group Almoner, PGA who will liaise with the AST rep

**(Name) Lodge Almoner / Assistant Almoner**

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Bereavement Lead Ditto

Lead for the Elderly WBro Melvyn Eke [m.eke@btinternet.com](mailto:m.eke@btinternet.com) 07873971701

Wellbeing Lead WBro Tony Wooderson [wellbeing@suffolkfreemason.org.uk](mailto:wellbeing@suffolkfreemason.org.uk) 07747103852